SHELLEY PRIMARY SCHOOL

PARENTS & CITIZENS ASSOCIATION INC.

Monota Avenue, SHELLEY WA 6148

MINUTES OF GENERAL MEETING
Tuesday 8 September 2026
Meeting held in Staff Room

1. OPEN, WELCOME & APOLOGIES

Danae B opened the meeting at 7:04pm.

In attendance: Louise B, Agnes C, Shalini V, Simeran C, Chenoa, Danae B, Essie, Kiran R, Erica, Lindsey, Colleen

Apologies: Rod Y, Linley, Fiona, Felicity, Chailing, Eddie, Trevor P, and Dee S.

2. MEETING COMMENCED 7:04 PM

Confirmation of previous minutes from meeting 4 August 2026.

3. GENERAL BUSINESS

3.1 Athletics Carnival

- Danae has updated Qkr for the sausage sizzle, recess and Subway.
- Erica will run the cake stall.
- Helping hands have organised a coffee van, which may have fallen through. They are trying to organise another one. Danae will update the flyer.

3.2 High Tea

- High Tea is booked for 24 October (1:30pm to 3:30pm) at Print Hall in Perth.
- Need at least 30 people.
- Will likely have a hamper.
- Kiran will speak to IGA and the beautician for donations for prizes for the High tea.

3.3 Term 4 events

- We decided to discuss the BBQ for Halloween at the next meeting. But it was acknowledged the BBQ might be tricky on a Saturday
- 30th October: Disco. This will be organised by the Year 6 leaders not the P&C.
- 13th November: Camp out & Movie night (Year 1)
- 27th November: Color Run (Year 5)
- Xmas raffle at the end of year concert will be organised by Kindy.
- We need more color for the color run and guns.

4. Reports:

4.1 President's Report:

- Thank you to Erica, Agnes and Dee for the fathers day stall.
- $5,300 in sales.

4.2 Principal's Report

- See attached report

4.3 Treasurer's Report

- P&C has around $60,000 at the moment.
- Fathers Day very successful.
- Chenoa suggested getting a couple of water coolers. Louise said she will look into getting quotes for this.
- Wage audit has been settled.

4.4 Canteen Report-

- Deb has purchased all equipment for the grant.
- Canteen has got a new air fryer and are considering a new toaster.

4.5 School Board –

- 3 new board members – Elexor, Rebecca and Sean.
- Discussed digital citizenship in the last meeting.
- Kiran mentioned getting the Cyber safety talks being an annual thing.
- Shalini said there will be a survey coming out about various matters. That is likely to come out later this week.
- If everyone can encourage parents to do the survey that would be helpful.

4.6 Fundraising Report-

- Covered earlier in meeting.
- There needs to be call out for donations for the cake stall.

5. Correspondence

- WACSSO docs

6. Other business

- Note to follow up Rod in regards to the bank fees.

7. **Next meeting**: Tuesday 20 October 2026 at 7:00pm in the Staff Room

Meeting closed 8:40pm